

Chugach Mountain Bike Riders

Request for Proposals (RFP)

Mirror Lake Park Singletrack Connectors Trail Design and Construction Mirror Lake Multiuse Trail Design, Construction and Hardening

April 18, 2023

Chugach Mountain Bike Riders requests proposals from qualified contractors to design, construct and harden trails at Mirror Lake Park in Chugiak, Alaska.

This RFP includes five (5) parts: I) Background, II) Scope of Work, (III) Proposal Response Requirements, (IV) Selection Process, and (V) Site Location Map.

I. Background

At nearly 600 acres, Mirror Lake Park sits at the base of Bear Mountain about 20 miles north of Anchorage and includes birch-spruce forested uplands interspersed with black spruce bogs wetlands. The park is bisected NE-SW by the Glenn Hwy. This project is located on the east side of the Glenn Hwy, between two major lakes, Mirror and Edmonds.

About 4 miles (7.5k) of cross-country ski trails were constructed by volunteer groups in the early 80s. In the early 1990s Mirror Lake Middle School was constructed and the new Coyote Ski Trails were built across the highway. With no user group to maintain the existing 7.5k trails, there was little use.

Chugach Mountain Bike Riders (CMBR), a nonprofit organization formed in 2015, an with the support of Chugiak-Eagle River Parks and Recreation, has built about 6 miles of sustainable singletrack mountain bike trails over the old and undersused 7.5k system.

The current trail network crosses Camp Gorsuch Rd several times, and mountain bikers use some sections of the old 7.5k trails to connect between singletrack segments. CMBR has acquired funding to construct two short segments of singletrack trail to improve safety and separate park uses. In addition, the Chugiak-Eagle River Parks and Recreation has approved additional funding to connect and harden about ½ mile of existing multiuse trail to create a gravel loop trail separate from the singletrack system.

CMBR has several experience trail building and maintenance volunteers.

The Contractor should identify ways to incorporate BAC volunteers to reduce costs and promote community involvement.

II. Scope of Work

This section includes two components: 1) Trail Design, 2) Trail Construction and Hardening.

Trail Layout/Design

The contractor will be expected to provide a complete layout and design of the 2 singletrack and 1 multiuse trail segment. Trail should be flagged or appropriately staked. We expect to complete a total of ½ mile of new trail at the park. The Contractor should ensure that the trails match the difficulty and character of the trails they connect. Otherwise, the Contractor, working with CMBR, should be creative in their approach to providing a unique riding experience at the park. The aim is creativity and the full use of the property's unique qualities. The total trail layout/design should be complete by **June 1st, 2023** if possible.

Trail Construction and Hardening

Due to time constraints associated with recently secured grant funding, construction and hardening must be completed by **September 30th, 2023**.

III. Proposal Response Requirements

Proposals should be organized and address the following information accordingly.

Cover

- Project Name: Mirror Lake 2023 Connecting Trails
- Name of company/persons

Experience

- Provide a list of key personnel, who will be assigned to the project. Describe how they'll participate specifically in this project. Include:
 - Years of experience designing and building trails and features
 - Specialized skills
 - Types of equipment operated and experience
- Clearly define type of team, e.g., prime and sub or joint venture
- Provide evidence of any past work with members of proposed team
- Include any recent and relevant past experience constructing destination-quality mountain bike trails as a 1) sole contractor without volunteer assistance and also 2) in a hybrid project using volunteers
- Describe how past experience prepares firm/team to plan and implement the Scope of Work

- Identify if firm/team is member of the Professional Trailbuilders Association
- Provide references of past performance or prior work

Approach and Method

- State in specific, succinct terms your understanding of the tasks required by this RFP
- Provide description of process to be utilized to perform work
- Detail team/firm’s understanding of issues that could affect schedule or project success and discuss how these issues will be anticipated and managed
- CMBR is looking for added project quality and value. Describe any unique features, rideability or safety features, and other factors for the CMBR to consider.
- Describe how firm/team will manage input and assistance by trail users and explain impact input will have on final design and finished product.
- Provide a projected timetable according to Scope of Work

Fee Proposal

Provide two fee proposals:

- One proposal should reflect costs to accomplish project goals without volunteer support.
- Another proposal should incorporate alternative cost options that take into consideration CMBR volunteers. The bidder should outline what is expected of the volunteer crew.

IV. Selection Process

The proposed schedule for procurement is as follows:

- Release of RFP... April 18, 2023
- Non-mandatory site visits..... April 18 – May 11, 2023
- RFP Submission deadline..... May 18, 2023
- Award contract..... May 22, 2023

Site Visits

Throughout late April and early May, the Project Manager will be available to provide any clarifications of this proposal and for scheduled visits to the site. A scheduled meeting is not required. However, respondents are highly encouraged to have a guided visit to further understand the general and local conditions and scope of work. Bidders are welcome to walk the site as much and as often as they wish.

Project Evaluation and Selection

Proposals will be reviewed by CMBR staff and the Board of Directors of Chugach Mountain Bike Riders. The selection team may request additional information or an interview (phone or person) from certain bidders.

Cost is an important factor, but not the absolute controlling factor in the selection process. The factor of price will become greater depending on the number of quality proposals evaluated. Other than price, the evaluation criteria will include:

1. Specialized and appropriate expertise of the contractor for this type of project
2. Past performance on similar projects including the ability to meet all sustainable construction guidelines and any permitting requirements
3. Experience and adequate staff and proposed team for the project
4. Proposed conceptual design approach for the project
5. Proximity to and familiarity with the area where the project is located

Insurance

The contractor selected will need to demonstrate proof of liability insurance (\$1 million minimum) and worker's compensation prior to contract signing.

Federal and Municipality of Anchorage Contract Requirements

CMBR is an equal opportunity employer. This project is partially funded with Federal dollars and will require the contractor to follow all federal construction contract requirements including but not limited to: non-discrimination, acquisition, and Davis-Bacon wages. This project is on Municipality of Anchorage park land, and the contractor will be required to follow all municipal construction contract requirements including but not limited to: bonding, licensing, insurance and MASS standards.

Project Manager Contact Information:

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V. Location (distances are approximate. ½ mile new trail total)

